



**NEXT STEP**  
REALTY, INC.

*Higher expectations.*

3425 Edison St NW • Uniontown, OH 44685  
Office: 330.699.5731 Fax: 330.699.5732



**APPLICATION FOR LEASE**

PROPERTY APPLYING FOR: \_\_\_\_\_ DATE \_\_\_\_\_

**APPLICANT # 1**

**APPLICANT #2**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ ZIP: \_\_\_\_\_  
SOC. SEC. NO: \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_  
DRIVER'S LICENSE STATE: \_\_\_\_\_  
DRIVER'S LICENSE NO: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
EMPLOYER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
JOB TITLE: \_\_\_\_\_  
SUPERVISOR'S NAME: \_\_\_\_\_  
LENGTH OF SERVICE: \_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ ZIP: \_\_\_\_\_  
SOC. SEC. NO. \_\_\_\_\_  
DATE OF BIRTH: \_\_\_\_\_  
DRIVERS LICENSE STATE: \_\_\_\_\_  
DRIVER'S LICENSE NO. \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
EMPLOYER: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
JOB TITLE \_\_\_\_\_  
SUPERVISOR'S NAME: \_\_\_\_\_  
LENGTH OF SERVICE \_\_\_\_\_

**HOUSING INFORMATION**

CURRENT ADDRESS: \_\_\_\_\_  
YEARS: \_\_\_\_\_ MONTHS: \_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_  
CURRENT LANDLORD/MANAGER: \_\_\_\_\_ PHONE: \_\_\_\_\_  
PREVIOUS ADDRESS: \_\_\_\_\_  
YEARS: \_\_\_\_\_ MONTHS: \_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_  
PREVIOUS LANDLORD/MANAGER: \_\_\_\_\_ PHONE: \_\_\_\_\_

**INCOME AND SAVINGS**

APP. #1 MONTHLY GROSS INCOME: \_\_\_\_\_  
APP. #2 MONTHLY GROSS INCOME: \_\_\_\_\_  
OTHER INCOME: \$ \_\_\_\_\_ SOURCE \_\_\_\_\_

APP. #1 CHECKING ACCT: \_\_\_\_\_ BRANCH: \_\_\_\_\_  
LENGTH: \_\_\_\_\_  
SAVINGS ACCT.: \_\_\_\_\_ BRANCH: \_\_\_\_\_  
LENGTH: \_\_\_\_\_

MAJOR CREDIT CARD: \_\_\_\_\_ NO. \_\_\_\_\_ BAL.: \_\_\_\_\_  
MAJOR CREDIT CARD: \_\_\_\_\_ NO. \_\_\_\_\_ BAL.: \_\_\_\_\_  
CREDIT REFERENCE: \_\_\_\_\_ PHONE: \_\_\_\_\_  
APP. #1 PERSONAL REFERENCE: \_\_\_\_\_  
RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_  
APPLICANT #2 PERSONAL REFERENCE: \_\_\_\_\_  
RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

IN CASE OF EMERGENCY CONTACT: \_\_\_\_\_  
RELATIONSHIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

**GENERAL INFORMATION**

ARE YOU CURRENTLY UNDER AN EVICTION NOTICE? YES \_\_\_\_\_ NO \_\_\_\_\_  
HAVE YOU BEEN EVICTED IN THE PAST 12 MONTHS? YES \_\_\_\_\_ NO \_\_\_\_\_  
IS YOUR RENT PAID IN FULL AND CURRENT AT THIS TIME? YES \_\_\_\_\_ NO \_\_\_\_\_  
I UNDERSTAND THAT NO PETS ARE ALLOWED ON THE PROPERTY AT ANY TIME. \_\_\_\_\_

NUMBER OF SMOKERS TO OCCUPY PROPERTY: \_\_\_\_\_

TOTAL NUMBER OF PERSONS TO OCCUPY PROPERTY: \_\_\_\_\_

Name: _____	Birthday: _____
Name: _____	Birthday: _____
Name: _____	Birthday: _____
Name: _____	Birthday: _____
Name: _____	Birthday: _____
Name: _____	Birthday: _____
Name: _____	Birthday: _____
Name: _____	Birthday: _____

PERIOD OF TIME APPLICANT IS APPLYING FOR TENANCY: \_\_\_\_\_ THROUGH \_\_\_\_\_.

I/WE UNDERSTAND THAT THERE IS A \$20.00 NON-REFUNDABLE APPLICATION FEE.

UPON ACCEPTANCE OF YOUR APPLICATION AND AS CONSIDERATION FOR NEXT STEP REALTY, INC., RESERVING THE PROPERTY FOR YOUR OCCUPANCY, THE SUM OF \$\_\_\_\_\_ ("RESERVATION DEPOSIT") WILL BE DUE IN THREE DAYS THEREAFTER TO NEXT STEP REALTY, INC. I UNDERSTAND THAT THIS SUM WILL BE NON-REFUNDABLE AND SHALL BE RETAINED BY NEXT STEP REALTY, INC., TO SERVE AS **LIQUIDATED DAMAGES** IN THE EVENT THAT I FAIL TO ENTER INTO A LEASE AGREEMENT FOR THE PERIOD OF TIME AS CALLED FOR IN SAID TENANT'S APPLICATION. AN ADDITIONAL DEPOSIT OF \$\_\_\_\_\_ WILL BE DUE UPON TAKING POSSESSION OF THE PROPERTY. THE RESERVATION DEPOSIT AND THE ADDITIONAL DEPOSIT SHALL BE VIEWED AS TENANT'S FULL SECURITY DEPOSIT UNDER THE TERMS OF THE LEASE UPON ENTERING A LEASE AGREEMENT FOR SAID PROPERTY.

IT IS HEREBY UNDERSTOOD AND AGREED UPON THAT ANY SECURITY DEPOSIT(S) THAT ARE A PART OF THIS AGREEMENT WILL BE FORWARDED IMMEDIATELY TO THE OWNER OF THE PROPERTY. IT IS ALSO ACKNOWLEDGED THAT UPON THE SALE OF THIS PROPERTY THE SECURITY DEPOSIT WILL BE TRANSFERRED TO THE NEW OWNER WITH NO FURTHER LIABILITY RESTING ON EITHER THE PREVIOUS OWNER, OR NEXT STEP REALTY, INC.

I/WE UNDERSTAND THAT A CREDIT REPORT MAY BE OBTAINED ON ALL PARTIES LISTED ON THIS APPLICATION. I/WE HEREBY GIVE PERMISSION TO YOU TO OBTAIN THIS REPORT AND TO VERIFY ALL INFORMATION CONTAINED HEREIN. I/WE FURTHER UNDERSTAND THE RIGHT OF NEXT STEP REALTY, INC., TO OBTAIN A CREDIT REPORT AS REFERENCED HEREIN AS A CONTINUING RIGHT WHETHER DURING THE TERM OF THIS LEASE OR AFTER THE TERMINATION THEREOF FOR THE PURPOSE OF OBTAINING INFORMATION NEEDED IN COLLECTING MONEY DAMAGES OR ANY JUDGMENT RENDERED AGAINST TENANT. I/WE UNDERSTAND THAT MY APPLICATION IS SUBJECT, IN PART, TO AN ACCEPTABLE CREDIT RATING, ACCEPTABLE LEVEL OF VERIFIABLE INCOME, AND GOOD REPORTS FROM BOTH PRESENT AND PREVIOUS LANDLORDS. I/WE SWEAR THAT ALL INFORMATION GIVEN ON THIS APPLICATION IS CORRECT AND TRUE. I/WE UNDERSTAND THAT IF ANY FALSE INFORMATION IS GIVEN I/WE WILL BE SUBJECT TO EVICTION AND FORFEITURE ON ANY AND ALL MONIES PAID TOWARD THIS APPLICATION AND/OR SUBSEQUENT LEASE. I/WE ARE NOT USERS OR SELLERS OF ANY UNLAWFUL SUBSTANCE.

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_

FOR OFFICE USE ONLY

APPLICATION TAKEN BY  \_\_\_\_\_; CREDIT REPORT RAN  \_\_\_\_\_; EVICTION CHECK DONE  \_\_\_\_\_; PRESENT LANDLORD CALLED  \_\_\_\_\_; PREVIOUS LANDLORD CALLED  \_\_\_\_\_; APPLICATION APPROVED BY  \_\_\_\_\_; REJECTED BY  \_\_\_\_\_; REASON FOR REJECTION  \_\_\_\_\_;